

DATE September 14, 2011

TO: ALL OFFERORS

FROM: Gaurang P. Pathak
Manager of Financial Services/Internal Control

SUBJECT: ADDENDUM TO RFP - CONTRACT NO. CSD-2011-13

Delaware Autism Program Extended Educational Services (EES) - Nursing Services

ADDENDUM #1 – QUESTIONS AND ANSWERS

QUESTIONS	ANSWERS
1. Is the DAP EES Christina School District looking for LPN's or RN's to provide these services?	We are looking for RNs
2. How many nurses does the DAP EES anticipate are required to provide these services? How many hours will each nurse be required to work per week?	We operate 7 days a week, with medications needing to be administered while at EES at least once daily, three times on weekends for two to three houses. Logistically this could be done by one Nurse in about an hour and a half to two hours each time medications are given.
3. Will there be a single or multiple vendor awards as a result of this RFP?	Currently we have one vendor. It depends
4. Is this a new contract or is there an incumbent? If this is a renewal, are you able to provide a list of the current vendors and their rates?	We currently work with Interim Healthcare, we pay \$40.00 per hour.
5. Wondering if you may be able to provide some further information regarding volume of nurses, budgeted hours per day, and annual budget for services? Were services outsourced in the past? If so, can you provide rates from last contract?	3 hours per day week days. 9 hours per day weekend and holidays. Annual budget: Depends on Number of students requiring services. Yes service has always been outsourced. \$40.00 an hour.
6. One of the requested documents when bidding for this contract is two references from other school districts. Is this a requirement or just requested?	Minimum two references are required. Our preference is School Districts.